



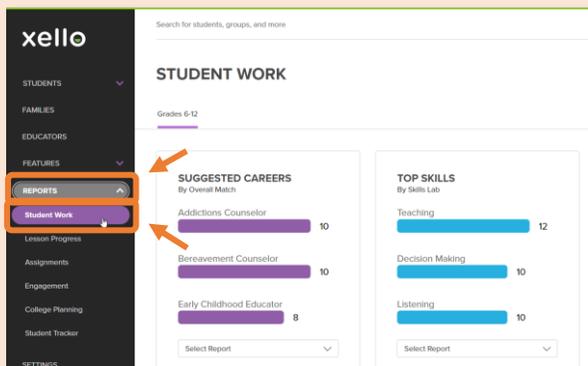
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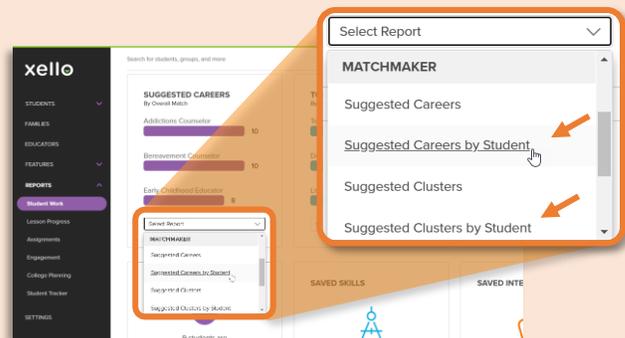
How to Review Matchmaker Completion

From the educator account:

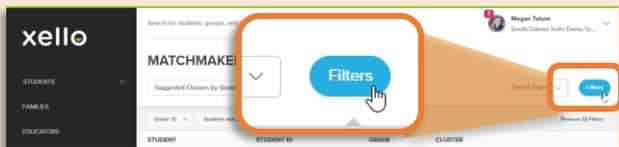
- 1** Click “Reports” from the menu of options. Then click “Student Work”.



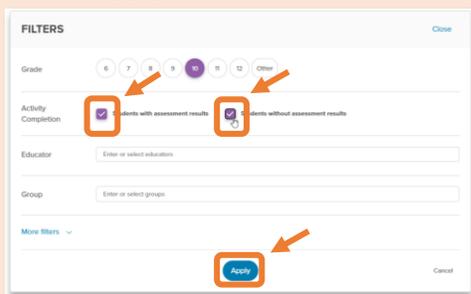
- 2** Click “Select Report”. Then click “Suggested Careers by Student” or “Suggested Clusters by Student”.



- 3** Click “Filters” on the top right-hand side.



- 4** Check both boxes by Activity Completion. Click “Apply”.



- 5** Students with suggested careers or clusters listed have completed the Matchmaker; students with a “–” symbol have not completed it.

STUDENT	GRADE	CLUSTER
Albert, Jack	Completed	Education & Training Human Services
Anderson, Valentina	XELDEMO987324	-
Baker, Oswald	XELDEMO987325	Business Management & Administration
Hernandez, Tyler	Not Complete	Finance
Kowalski, Imano	XELDEMO987322	Business Management & Administration