



NATIONAL CAREER READINESS CERTIFICATE

Theirs for the taking.

What is the National Career Readiness Certificate (NCRC)?

The ACT® NCRC is an industry recognized, portable credential that demonstrates achievement and a certain level of workplace employability skills in Applied Mathematics, Locating Information, and Reading for Information. The certificate is recognized across all industry sectors.

The NCRC is based upon the WorkKeys® assessments and measures real world skills that employers believe are critical to job success. Test questions are based on situations in the everyday work world.

What does the National Career Readiness Certificate assess?

Individuals can earn the NCRC by taking three [WorkKeys®](#) assessments:

1. **Applied Math** - measures the skills people use when they apply mathematical reasoning, critical thinking, and problem-solving techniques to work-related problems
2. **Graphic Literacy**- measures the skills people use when they work with workplace graphics
3. **Workplace Documents** - measures the skills people use when they read and use written text in order to do a job

What cognitive skills does the NCRC document?

The NCRC is not an assessment of academic content. The questions focus on applying content in work situations. The assessments show evidence of cognitive skills such as:

- Problem solving
- Critical thinking
- Using work-related text
- Applying information from workplace documents
- Applying mathematical reasoning to work-related problems
- Performing work-related calculations
- Locating, synthesizing, and applying information that is presented graphically

Who can take the NCRC in South Dakota?

All job seekers in South Dakota can take the NCRC at their local Department of Labor & Regulation office. In a partnership between the SD Department of Education and Department of Labor & Regulation, the NCRC is available to junior and senior students, **free of charge**, at their school. High school educators can also take the assessment through this partnership at no charge.



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NCRC benefits students. How does it benefit schools?

The results of the 2015-16 school year can be applied to the School Performance Index (SPI). Students' results will be incorporated into the College and Career Readiness (CCR) Indicator.

Options for CCR points in the SPI:

	Option A	Option B
	Math – 15 pts ELA – 15 pts	Math – 10 pts ELA – 10 pts NCRC – 10 pts
Total	30 points	30 points

I'm interested. How do I get started?

The National Career Readiness Certificate program is available to South Dakota juniors and seniors at no charge. The assessments are administered online, at the school. Schools should plan for 3-4 hours.

1. Determine 11th grade, 12th grade or a combination
2. Pick potential dates for 2017-18
3. Complete application located at <http://www.sdmylife.com/educators/national-career-readiness-certificate-ncrc/>.
4. Try it on for size yourself



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For more information on the NCRC and its implementation in South Dakota High Schools, visit <http://www.sdmylife.com/educators/national-career-readiness-certificate-ncrc/>.

School Performance Index?

Department of Education

Laura Scheibe: (605) 773-4773, laura.scheibe@state.sd.us

Abby Javurek-Humig: (605) 773-4708, abby.javurek-humig@state.sd.us

NCRC?

Division of Career & Technical Education: (605) 773-3423

Brad Scott, (605)-773-4740; brad.scott@state.sd.us

Schedule NCRC for your school!

Department of Labor & Regulation

Heather Nelson: (605) 882-5131, heather.nelson@state.sd.us

Barb Unruh: (605) 773-5821, barb.unruh@state.sd.us